

## **WEST SENECA CENTRAL SCHOOL DISTRICT**

### **PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY**

The West Seneca Central School District (the “District”) is committed to protecting the privacy and security of student data and teacher and principal data. In accordance with New York Education Law Section 2-d and its implementing regulations, the District wishes to inform parents, legal guardians, and persons in parental relation to District students of the following:

- 1) A student’s personally identifiable information cannot be sold or released for any commercial purposes.
- 2) Parents have the right to inspect and review the complete contents of their child's education record.
- 3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- 4) A complete list of all student data elements collected by New York State is available for public review at the following website <http://www.nysed.gov/student-data-privacy/student-data-inventory> or by writing to the Office of Information and Reporting Services, New York State Education Department, Room 865 EBA, 89 Washington Avenue, Albany, New York 12234.
- 5) Parents have the right to have complaints about possible breaches of student data addressed. Complaints to the State Education Department should be directed in writing to Privacy Complaint, Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, New York 12234. Complaints may also be submitted using the form available at the following website <http://www.nysed.gov/student-data-privacy/form/report-improper-disclosure>. Complaints to the District should be directed in writing to the Chief Microcomputer Technical Support Specialist, [sfirkins@wscschools.org](mailto:sfirkins@wscschools.org), 716-677-3685, 900 Mill Road, West Seneca, New York 14224.